

**Important**

- Read the general information.
- Complete all sections of the form in block letters (uppercase, lowercase, accented characters), in black or blue indelible ink.
- Print, sign and date the application.

**Section 1: Subject of the application**

1.  Application for publication of a notice → Fill out sections 2 to 6.  Application for a dispensation from publication of a notice → Fill out sections 2 to 5 and section 7.

**Section 2: Information on the officiant**

2. Surname	3. Usual given name			
4. Home address or work address (number, street)	Apartment	5. City, town, village or municipality		
6. Province	7. Postal code		8. Country	
9. Area code Phone number (home)	10. Area code Phone number (other)	Extension		
11. Email address	12. Authorization number for solemnization of marriages and civil unions			
13. Quality of officiant	<input type="checkbox"/> Minister of religion <input type="checkbox"/> Clerk or deputy clerk <input type="checkbox"/> Person designated <input type="checkbox"/> Notary <input type="checkbox"/> Other Specify: _____			

**Section 3: Information on the future spouse or civil union partner**

14. Surname	15. Usual given name			
16. Home address (number, street)	Apartment	17. City, town, village or municipality		
18. Province	19. Postal code		20. Country	
21. Area code Phone number (home)	22. Area code Phone number (other)	Extension		
23. Email address	24. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-binary (X)			
25. Date of birth Year Month Day	26. Place of birth (city, town, village or municipality, province or country)			
27. Surname of parent	28. Usual given name of parent			29. Relationship <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Parent
30. Surname of other parent	31. Usual given name of other parent			32. Relationship <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Parent

**Section 4: Information on the other future spouse or civil union partner**

33. Surname	34. Usual given name			
35. Home address (number, street)	Apartment	36. City, town, village or municipality		
37. Province	38. Postal code		39. Country	
40. Area code Phone number (home)	41. Area code Phone number (other)	Extension		
42. Email address	43. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-binary (X)			
44. Date of birth Year Month Day	45. Place of birth (city, town, village or municipality, province or country)			
46. Surname of parent	47. Usual given name of parent			48. Relationship <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Parent
49. Surname of other parent	50. Usual given name of other parent			51. Relationship <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Parent

**Do not forget to fill out page 2.**

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## Section 5: Information on the marriage or civil union

52. Type of solemnization <input type="checkbox"/> Marriage <input type="checkbox"/> Civil union	53. Scheduled solemnization date Year      Month      Day	54. Place of solemnization (name of the place of worship, municipality or judicial district, as applicable)
55. Address of place of solemnization (number, street)	Apartment	56. City, town, village or municipality
57. Province	58. Postal code	59. Country

## **Section 6: Application for publication of a notice**

➔ Fill out this section if you are applying for publication of a notice of marriage or civil union.

60. Surname of witness		61. Usual given name of witness		
62. Home address (number, street)		Apartment	63. City, town, village or municipality	
64. Province		65. Postal code	66. Country	
67. Area code	Phone number (home)	68. Area code	Phone number (other)	
		Extension		
69. Email address of witness				
70. Attestation and signature of witness		71. Date		
<p>I solemnly declare that I am of full age and that, to the best of my knowledge, the information provided is true.</p> <p><b>X</b> _____</p>				
72. Date of the beginning of the publication period		73. Signature of officiant		
Year	Month	Day		
<b>X</b> _____		74. Date		
		Year	Month	Day

## **Section 7: Application for a dispensation from publication of a notice**

→ Fill out this section if you are applying for a dispensation from publication of a notice.

## **Section 7: Application for a dispensation from publication of a notice**

→ Fill out this section if you are applying for a dispensation from publication of a notice.

Use an additional sheet of paper if you do not have enough space.

76. Signature of future spouse or civil union partner	77. Date
<b>X</b> _____	Year      Month      Day
78. Signature of other future spouse or civil union partner	79. Date
<b>X</b> _____	Year      Month      Day
80. Signature of officiant	81. Date
<b>X</b> _____	Year      Month      Day

## General Information Concerning an Application for Publication or for a Dispensation from Publication of a Notice of Marriage or Civil Union

Do not forward this document with your application.

### What should you know?

The law requires future spouses or civil union partners to give public notice of their intention to marry or to enter into a civil union, as applicable. The publication of a notice of marriage or civil union on the website of the Directeur de l'état civil is therefore very important. Failing to meet that requirement without prior dispensation could lead to serious consequences on the registration of the marriage or civil union in the register of civil status. However, no publication is required if the intended spouses are already in a civil union.

Note that the Directeur de l'état civil ensures that the officiant is competent to solemnize marriages and civil unions when it receives an application for publication of a notice of marriage or civil union.

### Who must fill out the form?

The form is divided into a number of sections that must be filled out jointly by the officiant of the marriage or civil union and the future spouses or civil union partners, and a witness, as applicable.

### The officiant's responsibilities

#### Verification of the identities of the future spouses or civil union partners

Before filing the application, the officiant must ensure that the information on the identities of the future spouses or civil union partners recorded in the form matches the information appearing on their birth certificates or, if applicable, the official document certifying the birth issued by the civil status officer of the country or province where the person's birth took place.

#### Verification of the identity and age of the witness

The officiant must also verify the identity and age of the witness using valid photo identification. The witness must be at least 18 years old. The witness does not have to be one of the people acting as a witness at the ceremony.

### The witness's responsibility

The witness must attest to the truth of the information recorded in section 6 of the form.

### Obligations related to publication

Every notice of marriage or civil union must be published on the website of the Directeur de l'état civil for a period of 20 days prior to the scheduled solemnization date, unless a dispensation from publication was granted.

The solemnization must take place within three months following the last day of the period of publication.

The information contained in the notice of marriage or civil union, particularly that related to the date, the place of solemnization as well as the identity of the future spouses or civil union partners and the officiant, must be identical to the information indicated on the Declaration of Marriage (DEC-50) or Declaration of Civil Union (DEC-55) form. In the event of non-compliance with the rules governing the publication and solemnization of the marriage or civil union, the Directeur de l'état civil may apply administrative measures for the officiant.

If the notice of marriage or civil union must be amended due to a change or an error, the officiant must contact the Directeur de l'état civil promptly to find out how to proceed. Unless the notice contains a typographical or transcription error or a situation deemed exceptional has occurred, a new notice must be published before the solemnization and be online for 20 days.

### Dispensation from publication of a notice of marriage or civil union

A dispensation from publication may be granted by the Directeur de l'état civil if the couple gives serious reasons.

After studying the application for a dispensation from publication, the Directeur de l'état civil renders a written decision explaining the reasons the dispensation has been granted or refused.

However, if there is an urgent need to solemnize a marriage or civil union because the life of one of the future spouses or civil union partners is in danger and it is impossible to obtain a dispensation from the Directeur de l'état civil in time, the officiant can grant such a dispensation. In such a case, the officiant must submit the written document attesting to and describing the reasons justifying the dispensation to the Directeur de l'état civil at the same time as the declaration of marriage or civil union.

### Processing time

The officiant must take into account the time the Directeur de l'état civil requires to process the application. Applications are processed only during office hours, that is, from 8:30 a.m. to 4:30 p.m., Monday to Friday. Any application received outside of office hours is deemed to have been received when the office opens on the following work day. The Directeur de l'état civil suggests that officiant submit the request for publication of a notice several weeks before the scheduled date of the ceremony to meet the various deadlines.

### Objection

Anyone can object to the solemnization of a marriage or civil union. In such case, the individual must submit a judicial application to the Court in that regard. If applicable, it is suggested that a legal advisor be consulted. The *Officiant's Guide* can be consulted for further information.

### How to submit this application



**By mail:** Directeur de l'état civil  
2535, boulevard Laurier  
Québec (Québec) G1V 5C6

### To contact us



**By Phone**  
Québec: 418 644-4545  
Montréal: 450 644-4545  
514 644-4545  
Elsewhere in Québec: 1 877 644-4545



**By mail**  
Directeur de l'état civil  
2535, boulevard Laurier  
Québec (Québec) G1V 5C6



**By email**  
etatcivil@dec.gouv.qc.ca  
**Website**  
www.etatcivil.gouv.qc.ca